

PEMBURY SCHOOL HOUSE NURSERY



INFORMATION AND RECORDS

Admissions Policy

Policy statement

It is our intention to make our setting accessible to children and families from all sections of the local community. We aim to ensure that all sections of our community have access to the setting through open, fair and clearly communicated procedures.

Procedures

- We ensure that the existence of our setting is widely advertised in places accessible to all sections of the community.
- We ensure that information about our setting is accessible, using simple plain English, in written and spoken form and, where appropriate, provided in different community languages and in other formats on request.
- Our waiting list takes into account, in the following order:
 - the age of the child, with priority given to children who are eligible for the funded entitlement – including eligible two year old children;
 - the length of time on the waiting list;
 - whether any siblings already attend the setting; and
 - the capacity of the setting to meet the individual needs of the child.
- We offer funded places in accordance with the Code of Practice and any local conditions in place at the time.
- Our setting and its practices are welcoming and make it clear that fathers, mothers, other relations and carers are all welcome.
- Our setting and its practices operate in a way that encourages positive regard for and understanding of difference and ability - whether gender, family structure, class, background, religion, ethnicity or competence in spoken English.
- We support children and/or parents with disabilities to take full part in all activities within our setting.
- We promote our Valuing Diversity and Promoting Equality Policy and direct families where to find our policies.
- Failure to comply with the terms and conditions may ultimately result in the provision of a place being withdrawn.

This policy was updated and adopted by the Trustees of Pembury School House Nursery.